

## W.H. Ford Safe Return to School Guidelines, 2021-2022

School Day	<p>We are returning to the traditional school day:</p> <p>8:38-8:53: Recess              8:53-10:30: Instruction              10:30-10:45: Recess              10:45-11:45: Instruction              11:45 – 12:45: Noon Hour              12:45-2:15: Instruction              2:15-2:30: Recess              2:30-3:37: Instruction              3:37: Dismissal</p>
Instruction	<p>The Gym, Library, and Arts. Ed. Rooms are all open. Students will access these rooms in cohorts, and we will ensure good hand hygiene before and after use.</p> <p>Students will remain in their cohorts for band.</p> <p>Instruments and singing are allowed in Band and Arts. Ed, and we will encourage spacing and accessing the outdoors when possible.</p> <p>Students can share toys, manipulatives, and learning stations, and small group instruction can take place. Students may be grouped together within their cohort.</p> <p>Disinfecting protocols for instructional equipment and gym equipment will be maintained.</p>
Staggered Start for ALL Classes	<p><b>All students start on Wednesday, September 1.</b></p>
Masks	<p>Masks are required for staff, students, and visitors while in school and for drivers and students using division supplied transportation (buses or cabs)</p> <p>Masks are available at school and should be changed throughout the day.</p> <p>Masks are not required outside, but are encouraged where distancing may not be maintained.</p>
Cohorts	<p>Pre-K to Grade 8 classes will remain in class cohorts within the school and on field trips</p>

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	Seating will be assigned on all division supplied transportation
Distancing	<p>We will encourage distancing and spacing to the greatest extent possible.</p> <p>We will manage the flow of people in the common areas to minimise crowding.</p> <p>Students will use designated entry and exit doors</p>
Hand Hygiene	Hand hygiene stations will be placed at each door and in each classroom
Attendance	<p>We will be monitoring attendance and supporting families with attendance concerns that are unrelated to COVID</p> <p>Please stay home and follow public health guidelines if you have any Covid symptoms. Staff and students must be symptom free for 48 hours before returning to school.</p> <p>We will maintain our isolation areas for students displaying Covid symptoms</p>
Cleaning	<p>Current disinfecting and cleaning protocols will be maintained:</p> <ul style="list-style-type: none"> <li>• All rooms disinfected every evening</li> <li>• All washrooms disinfected three times daily</li> <li>• Regular wipe-down of high touch areas including doors, door knobs, water bottle fillers, locker fronts</li> <li>• Disinfectant is available in each room for use as needed</li> </ul> <p>Outdoor play structures are NOT sanitized so good hand hygiene after using is essential</p>
Extra-Curricular, Sports, and Field Trips	<p>Extra curricular activities and field trips can resume</p> <p>Parental permission will be required for extra-curricular involvement as whenever there will be cohort mixing.</p>
Assemblies and Gatherings	<p>No large gatherings can take place, such as assemblies, open houses, backpack nights and so forth.</p> <p>The format for conferences will be determined closer to the conference dates</p>
Visitors to School	<p>Parents/caregivers are welcome on school grounds when picking up and dropping students off. We encourage you to wear a mask when distancing may not be maintained.</p> <p>Non-essential visits into the school are discouraged.</p> <p>External presenters are not to do in-person presentations at this time.</p>
Noon Hour	<p>Sharing food and utensils is not recommended.</p> <p>Students will remain in their cohorts for lunch.</p>

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	Students are encouraged to go home for lunch wherever possible.
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