



We are looking forward to seeing students in person again and have been working vigilantly to establish plans for a safe school re-opening. We know that every family has a variety of concerns regarding safety, health and normalcy, and are doing our best to balance these while implementing provincial and school division guidelines into W.H. Ford structures and routines.

We have created an information document for families. The hope is that this document will help answer questions that you may have regarding the upcoming school year. The family information document can be found **here**.

Over the following weeks, continue to check the school website and Twitter feed for updated information. If you have questions or concerns that have not been addressed here, please send them to our school email, whford@rbe.sk.ca. Once the school year begins on September 8th, please follow the appropriate channels, directing questions to the child's teacher first, then school administration, if necessary. If there are any changes to your email address, let the office and your child's teacher know so that you do not miss any important information.

Safety Plan At-A-Glance

What will never change? Our commitment to student safety and learning!

Mandatory Masks: Masks must be worn by all staff, students in grades 4-8 and visitors. Students in grades K-3 are **encouraged to do the same**. You may wish to send a backup mask in a sealed container. If students are in their cohort and able to socially distance (outside, for example) they may be able to remove their masks.

Water: All students need a **full bottle of water** brought to school every day.

- *We recommend washing water bottles and masks daily*

Only Students and Staff Permitted in the Building: Student drop-offs and pickups must be **done outside**. Please call the office to let us know if you are dropping off/picking up your child during the school day. Avoid ins and outs. If needed, visitors must check in at the front office.

Scent-Free Hand Sanitizer Provided: Frequent hand-washing is encouraged.

Disinfected spaces: ALL school spaces will be disinfected daily.

Washrooms: ALL washrooms will be disinfected three times each day. Students will have access to washrooms throughout the day.

Sanitation: On-the-spot sanitation of frequently-used items such as laptops and ipads.

Staggered Start to the School Year for students in grades 1-8:

- Last names start with **A-L** will attend on **Tuesday, September 8** and **Thursday, September 10**.
- Last names start with **M-Z** will attend on **Wednesday, September 9** and **Friday, September 11**.
- **All students** will attend on **Monday, September 14**.
- **Teachers may adjust this slightly to keep group numbers relatively even. If so, they will contact you.**



Prioritize Outdoor Learning: Physical Education classes will take place outdoors (as weather permits). Outdoor learning on our school grounds will be encouraged.

Students with Symptoms: Please stay home if you have any symptoms. Students who show symptoms at school will be isolated while waiting to be picked up.

Individualized School Supplies: Students will not share materials. Please label all supplies, including markers, pencils, etc. Teachers will keep spare supplies in individual Ziploc bags.

Extra-Curricular: All extra-curricular activities will be cancelled for now.

Exits and Entrances: Specified entrances and exits, staggered lunch transitions and designated line ups will encourage physical distancing. Physical distancing guidelines and signage will be in place. Teachers will meet students outside during the first week to guide them through these routines.

No drop-offs and deliveries: Please ensure that students have everything they need prior to leaving for school. Do not have food delivered.

School start and end times: There are changes to reduce the number of transitions in and out during the day. Our morning recess and supervision will start at **8:53** and school will begin at **9:08**. We encourage students to arrive close to **9:08** to avoid crowding. Afternoon recess will begin at **3:22** and we will have supervisors outdoors until **3:37**. **Parents will not be permitted on the playground during these times** to allow for social distancing. Please pick a **meeting spot** and practice.

- **First day:** We understand the first day is a little different. Parents are welcome to walk your child to their line-up area, while maintaining physical distancing and wearing a mask. Teachers will meet students outside and show them and how to line up.

Contact: Our teachers will be contacting families Sept. 1-4 to share more information about their class and to answer any questions you may have.

Online Presence: All of our teachers will be maintaining an online platform (ex: SeeSaw, Google Classroom) so that students who are home sick will have access to their class work.

Small Group Instruction in Early Years: Small groups can be a cohort within a classroom, as long as these students maintain the same small group for a number of days. These 'mini-cohorts' can sit together at a table as long as each child maintains the same spot at the table. Each child's space will be clearly labelled. Cleaning, sanitation and hygiene will occur throughout the day and supplies/materials will not be shared.